# DO I NEED AN ACT 250 PERMIT?

If you are planning construction or subdivision of land in Vermont, you may need to obtain an Act 250 Permit. The steps outlined below provide an overview of the process. For more detailed information, visit NRB.VERMONT.GOV or call the designated Act 250 District Coordinator.



Be ready to provide basic information about your project such as location, type of development, number of lots to be subdivided, size and any other related permits that have been issued.

**Submit Application** 

an Act 250 application to

the District Coordinator.

Applicant submits

#### **AGENCY OF NATURAL RESOURCES**

**PERMIT SPECIALISTS** can also help advise on what other permits you may need, or with information that may be requested by the Act 250 District Coordinator.



## STEP 2

**Jurisdictional Opinion (JO)** May Be Issued (if requested)

A ruling that determines whether an Act 250 permit/amendment is required for a proposed project. JOs are issued by the Act 250 District Coordinators.



If the JO concludes YES an Act 250 permit is required, an Act 250 application will need to be submitted. The JO may be reconsidered by a District Coordinator upon request.

#### **ACT 250 PERMIT NOT REQUIRED**

If the JO concludes there is NO Act 250 jurisdiction, no permit/ amendment will be required.

# **Appeal to Superior Court** 30 days) of the JO can be

An immediate appeal (within filed with Superior Court.



**ACT 250** PERMIT NOT **REQUIRED** 

JO UPHELD **ACT 250** PERMIT **REQUIRED**  Application process continues.



## STEP 3

**Submit Act 250 Permit Application** to District Coordinator

Permit application is reviewed for administrative and technical completeness.



## STEP 4

Application is Reviewed by **District Commission** 

District Commission decides whether to issue an Administrative Amendment or to process the application as a Minor or Major Application.

